



Internal Revenue Service Small Business/Self-Employed Taxpayer Education and Communication

IRS Stakeholder Headliners ...and more

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This e-mail is being sent to you for distribution to your organization's members. If you need further assistance please contact your local Taxpayer Education and Communication (TEC) office, which can be found at [Taxpayer Education and Communication](#).

Mailing Addresses for Business Returns

January 1, 2002 brought changes to the mailing addresses for business returns and replies to business notices.

For the most part all business returns should be filed at either the Cincinnati or Ogden Service Centers. Foreign returns continue to be filed at Philadelphia. (See attached chart)

All notices and IRS letters have the response address shown in the upper left-hand corner of the notice. **It is extremely important to send replies to the correct address.** If you have a supply of old IRS pre-printed envelopes, please destroy them. Use the envelope provided with the notice.

If correspondence is sent to the wrong service center it will be transshipped to the correct center. This will cause a delay in processing and in the case of replies to notices, a delay in response time to you and/or your client.

*The fast and accurate way to file (www.irs.gov)
and pay (www.eftps.gov) your Federal taxes."*